

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly & Year-End Meeting Minutes**

Meeting Date: August 12, 2024
Meeting Place: Fire Administration Building
Meeting Called To Order: 7:30pm
Members of Board Present: **Chairman** – Richard Paul
Vice Chairman – Tamara DeLucca
Treasurer – Wayne Hans
Secretary – Frank Weindel
Commissioner – Frank DeLucca
District Clerk – Tiffany Beach
Solicitor – Jeffrey Catalano

Salute the Flag

Sunshine Law – Comm. Paul

In accordance with the NJ Sunshine Law this meeting Notice of this meeting has been duly advertised in compliance with the provisions of the open public meetings law. Please be advised that this meeting will be recorded for possible later playback.

Roll Call Commissioners

All present.

Minutes of the Previous Meeting – Comm. Paul

Motion made by Comm. Has seconded by Comm. Weindel to approve the July 15, 2024 Board meeting minutes as they are available to the public upon request. Any questions?

Comm. F. DeLucca: For the record, can you send the minutes prior to the meeting for review?

Cl. Beach: Sure

All in favor, ayes have it.

Correspondence – Cl. Beach

N/A

Treasurer's Report – Comm. Hans

As of August 12, 2024

TD Bank Money Market Account	1,229,669.52
TD Bank Money Market Capital	2,571.11
TD Bank General Checking	166,101.38
Investment NJ ARM	2,092,533.27
Building NJ ARM	10,476,400.24
TD Bank Payroll Checking	19,346.59
TD Bank LEA Dedicated Penalty	5,578.36
TD Bank LEA Trust Penalty	15,063.09
Petty Cash	200.00
Total Current Assets	14,007,463.56

Motion made by Comm. Weindel seconded by Comm. T. DeLucca to accept the Treasurer's Report as read.
Any questions? (hearing none) Roll call vote, all yes.

Payment of Bills – Comm. Hans

Comm. Hans: In front of you, you have a list of 55 bills totaling \$181,718.00

Motion made by Comm. T. DeLucca seconded by Comm. F. DeLucca to approve the payment of bills.

Any questions? (hearing none) Roll call vote, all yes.

COMMITTEE REPORTS

Administration / Personnel – Comm. DeLucca

October 8th is going to be Fire Prevention. The Fire Marshal report will go into detail with that.

Office of Fire Prevention – Fire Official Shannon

Comm. DeLucca: Fire Official's report for July 15, 2024– August 12, 2024 was read aloud, a copy is attached to the minutes.

Fire Department Equipment – Comm. Paul

Comm. Paul: The bracket for the rescue tools are in and it was placed on the truck.

Turn-Out Gear – Comm. Paul

Comm. Paul: All gear is okay.

Apparatus – Comm. Paul

Comm. Paul: The Squad is out of service. It needs rear brakes. Firefighter One is ordering the parts and we are hoping its done this week. The Borough added freon to the ac unit and dye to see where the leak was. It also had a hydraulic leak that was repaired. Squirt had a shock break and a hole put in the rear airbag. This was fixed & is now back in service. Support has a chip on the windshield. Safelight will be out Thursday to make the repair. The Boat was sold on govdeals.

Recruitment / Membership – Comm. F. DeLucca

No report.

Fitness Center – Comm. F. DeLucca

No report.

S.O.G.'s – Comm. Paul

No report.

Future Projects- Comm. Paul

Comm. Paul: The committee had a design meeting with the architect and made some minor changes we should have a final copy for everyone to review soon. We have an aggressive temporary time line which will be going out to bid in September and awarding the bid 45 days later sometime in November. We will have to be out of the firehouse & gym by the middle of November.

Communications – Comm. DeLucca

No report.

Computers – Comm. DeLucca

Comm. T. DeLucca: Justin was going to be getting me quotes to replace the Surface Pros. There are new ones coming out in a few weeks, they will be 5g so he is going to get a quote on that, the converters and the dock parts.

Assist Personnel – Comm. Paul

No report

Budget – Comm. Hans

No report.

Fixed Assets/Sale of Assets – Comm. DeLucca

Comm. DeLucca: Prior to our meeting I passed out a copy of Policy Directive 1007 which is Fire Department Ethics with the revision date of 03/25/2024. The reason I handed it out, maybe there are a few things, I thought maybe we needed a refresher a little bit on our roles. Being stewards of tax payers' money and our roles as commissioners exactly what that means. Policy states what we can and cannot do. I guess to start that, if you are aware, this meeting tonight, was supposed to be next week. I questioned why it was changed, okay, and get the reason for the fact listed for the advertisement. The reason was, I am not sure if it is required by law or not, it's usually a common courtesy, usually a meeting change a public meeting, there is a reason for it, and if there are some questions. I'd like to thank the Chief, I know he isn't here for the help he's given me, the reason is that the truck committee, and the chairman of our commission was attending a meeting in the manufacturing facility of the new ladder truck. And I asked exactly what was that purpose of that meeting the chief did tell me, to make sure that everything is being done properly. I had asked him what was the purpose of the chairman attending that meeting because, there is a different responsibility. I was looking, the laws of The State of NJ we are sworn as elected officials does in what, in the executive branch, the chiefs and his people what they do. And, PK told me that the, and correct me if I am right or wrong the purpose of the meeting is to, feel free to jump in, was to sign documents. And, I asked PK why he wasn't going, he knows more about fire trucks. PK was going on vacation. He said he was able to connect

through zoom with that meeting. I am curious to what these papers are that need to be signed by the chairman. Richie, I guess if you want to answer that?

Comm. Paul: Let's continue, with the meeting and we can ask this under open to the commissioners

Comm. DeLucca: No, no. I think this is part my of my record.

Comm. Paul: We are going over line items Frank, and that isn't part of your line item. Let's go through this first under open to commissioners if you would like.

Comm. DeLucca: Okay sounds good. Under my line items we can move towards that. I believe the second line it state sale of assets. Assets, would that be, the recent resolution 2024-24 would that be encompassed in that job description.

Comm. Paul: Yes, that would be under assets. When we brought up the boat at the last meeting I asked you if you wanted me to take care of that or if you needed help since I know you aren't too familiar with computers? I said I would help you with it or do it for you & keep you involved with the process of that and you agreed to that.

Comm. F. DeLucca: I don't recall me asking you to help me.

Comm. Paul: I offered to help you Frank. When we were in the office I said I would help you with this or I would do it for you.

Comm. F. DeLucca: Well, I don't agree with that. My question is, this equipment that is being sold is listed for resolution this evening, my recommendation is that it be tabled for further investigation to take place. I did in fact call the accountant. Prior experience, our accountants does look at list sales of assets of the government agencies and the values of depreciations. It serves two purposes, insurance purposes, if there is a fire, if equipment is stolen or whatever. That's the reason for that. So when it did, I did look at this list and when I did talk to Mr. Holt, who is actually managing partner and he did agree with me and we as stewards of the people's money, you always have to look at well if the people ask you questions how are you going to answer that? And, I think part of the process of that is the first question is why are we getting rid of it? There are numerous reasons I would assume I assume there are reasons, its broken, its obsolete. With the amount, I ran this passed our auditor, & they agreed, there has to be a little more accountability. They think they have an answer; I went over some things with him. When was this purchased, how much was it purchased for, why is it no longer in service, what is the estimated value of that piece of equipment is and some kind of documentation for that. He agreed that is the best way of doing it. Looking through our policies, I haven't been able to locate any of that so there's, I'd like to put this in motion to be tabled until we get a clearer picture of this equipment and so we can have more knowledge of it and answer to the public why we are getting rid of it. That also moves me to the Borough. I did ask the Chief why are we getting rid of the boat? His response was well we don't use it anymore and we don't have drills on it. I said well okay I understand that. He stated there is a task force throughout the county which I am familiar with. There are other municipalities that have different types boats. I just saw them on Channel 6 news in down Winslow the other night, the other day. And that is a great thing. Again, I have a rough time explaining to the tax payers of the Borough of Lindenwold, seeing that Lindenwold that has, I believe 8 lakes in the Borough of Lindenwold. I respect the fact we have a boat marine task force throughout the county. Why did we get rid of our boat? It's it a prolonged response or whatever from our neighboring towns? Do we have Inter local agreements with those towns? Whether that comes under mutual aid. Well, it doesn't come under mutual aide. I helped write the mutual aid pack. I believe in actual Title 40, mutual aid states that when all of your resources are depleted, an emergency still exists. How do we say our resources are depleted when in fact, we sold our boat? We are depending on all the other towns with their boats. That really doesn't come under a mutual aid pack. And to be fair in that concept we say well, let's sell a couple of our fire trucks we will be depending on our neighboring towns. I don't think that's the way it's supposed to be played. And the definition of mutual aide. So, that's where I am at, in how that process took place. I'd like to make that motion that resolution to be tabled.

Comm. Paul: When we get to Resolution we will discuss that. Since you are the Commissioner in charge of Fixed Assets & Sale of Assets, for our next meeting, put together a list of costs all of the equipment and when it was purchased and the depreciation.

Comm. DeLucca: Absolutely. So, I guess what you are saying is that the Resolution will be tabled?

Sol. Catalano: When we get to it?

Comm. F. DeLucca: Okay, thank you

Hydrants/ Water – Comm. Hans

Comm. Hans: I got a call that two hydrants were bad, one is at the corner of Cypress & Emerson, East Gibbsboro & Emerson was also repaired. NJ American Water did repair it & I took a ride by. If anyone has any issues with the hydrants let me know.

Building Maintenance / Grounds – Comm. Hans

No report.

Health & Safety – Comm. Hans

Comm. Hans: I will be setting up physicals in October. Looking for either October 15th & October 22nd.

Insurance – Comm. F. DeLucca

No report.

Incentive Program – Comm. Weindel

No report.

Uniforms – Comm. Weindel

Comm. Weindel: I replenished the Fire Department t shirts & the backordered uniforms are in. I put them on your gear lockers.

Training- Comm. Weindel

No report.

Fuel – Comm. Weindel

No report.

Chief's Report –Chief Beeler

Dep. Chief Polifrone: The Chief was very pleased with everyone's performance with the latest events that have occurred within our town and some neighboring towns. Within less than an hour we had two additional fires, difficult fires in neighboring towns. Voorhees and Berlin. The Chief would definitely like me to address that for sure.

President's Report – Comm. Paul

N/A

Borough of Lindenwold – Councilman Morrisey

Councilman Morrisey: I did have a couple of questions, but since I was late I will address them after the meeting.

Solicitor – J. Catalano

No report.

Old Business – Comm. Paul

Comm. Paul: Any old business? (hearing none)

New Business – Comm. Paul

Comm. Paul: Any new business? (hearing none)

Public Portion – Comm. Paul

Motion made by Comm. Hans, seconded by Comm. Weindel to open to the public. All in favor, ayes have it.

Steven Burns 517 Walnut- Captain of the Lindenwold Fire Department: It is just my request. The operations of the Lindenwold Fire Department did determine that the equipment to be sold is no longer being used by us, it is taking up space in our fire house, we are requesting the Fire Commission finds somewhere to go with it.

Motion made by Comm. Hans, seconded by Comm. Weindel, to close to the public. All in favor, ayes have it.

Resolutions – Comm. Paul

Resolution 2024-25– RESOLUTION AUTHORIZING SALE OF SURPLUS EQUIPMENT

Comm. Paul: As Commissioner Frank DeLucca mention he would like to have that tabled until next meeting. I would like to make a motion to have that tabled until the next meeting.

Motion made by Comm. F. DeLucca seconded by Comm. Hans as read. Any questions?

Roll call vote all yes.

Sol. Catalano: Resolution 2024-25 has been tabled.

Open to Commissioners – Comm. Paul

Comm. Paul: Under Deputy Chief Polifrone mentioned when we were at Scoopy Lou's we got some calls, the department did a great job. It was hot and at points there was rain. Great job to everyone.

Comm. F. DeLucca: Back to some of my questions, one of them being, what is the purpose of the Chairman going to Wisconsin, to Pierce Manufacturing and what does it cost?

Comm. Paul: I believe it was built into the price of the truck.

I was under the impression I was going there to sign paperwork

Comm. F. DeLucca: What kind of paperwork?

Comm. Paul: That I don't know. I can find out and get back to you.

Comm. F. DeLucca: Is that compliant with the law? Not just the ethics law we have in place here with the department. But, you know Title 40 and the other laws that are investigated by the prosecutor's office, by the attorney general's office, the Attorney general's office that is assigned to Local Government Service? As I did explain to the gentleman at Pierce that this is a two edge sword that is Pierce bribing certain elected officials.

Comm. Paul: No he is not.

Sol. Catalano: Frank, I'm going to stop you there. I understand your concern. If it is the will of the commission, I'll research this and give the information to the commission & I can put formality to the question so we aren't going back & forth at a public meeting.

Comm. F. DeLucca: Can I just make one more statement? And I respect that, that's exactly the direction I had gotten when I asked to speak to the Attorney that represents Pierce. And for him to give me a call, he was on vacation. I believe his name was Mr. Russell, he stated that well, you should check with your local Solicitor and see what their thoughts are. To be quite frank with you, that seems like a pretty heavy cost and again in these changing times Jeff, and again, I taught ethics for the State of New Jersey, which in fact, I'd like to check with the people who are making the decisions which are the prosecutor's office and attorney general's office, in those areas not municipal solicitor and the project solicitor because there is going to be a fee attached to that obviously. That's the way that I look at it but that is only me, this board can do what they wish. But I think the tax payers are owed an explanation because if we are saying Pierce is paying for that, how much is that? I guess say, 3 days with flights and hotels, that is well over one thousand dollars. And the purpose is to sign papers, if we don't know what those papers are, does the chairman have that power or authorization to sign papers that have not been approved by this board? So you can include them in your questions.

Sol. Catalano: If that is the will of the rest of the commission to research then, I will look into that.

Comm. F. DeLucca: What's the cost on that?

Sol. Catalano: Depends on how much I have to research.

Adjourn - Comm. Paul

Motion made by Comm. Weindel seconded by Comm. T. DeLucca to adjourn the meeting at 7:58pm.

Any questions? (hearing none) All in favor, ayes have it.

4:13 PM
08/12/24
Accrual Basis

Lindenwold Fire District No.1
Balance Sheet
As of August 12, 2024

	<u>Aug 12, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · CASH	
1011 · TD Bank Money Market Acco...	1,229,669.52
1013 · TD Bank Money Market Capital	2,571.11
1015 · General Checking 3	166,101.38
1016 · Investment NJ ARM	2,092,533.27
1017 · Building- NJ ARM	10,476,400.24
1020 · TD Bank Payroll Checking	19,346.59
1030 · TD Bank LEA Dedicated Pen...	5,578.36
1040 · TD Bank LEA Trust Penalty	15,063.09
1090 · Petty Cash	200.00
	<hr/>
Total 1000 · CASH	14,007,463.56
	<hr/>
Total Checking/Savings	14,007,463.56
	<hr/>
Total Current Assets	14,007,463.56
	<hr/>
TOTAL ASSETS	14,007,463.56
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LIABILITIES & EQUITY	0.00

FIRE MARSHAL'S REPORT

08/12/2024

July 16, 2024 to August 12, 2024

Inspections Completed:

Family Financial
Super 7 Food Market
Center for Family Services
AXO Restaurant
Oaks Integrated Care
Lazy Lucy Laundromat
Capp Realty
Ty and Son's Auto
Parc One Apt
Tayrex
Waxman Assoc.
Elliott Driving School
C&H Auto Repair
US Gas Food Mart
US Gas Station

29

Pizza Bolis
International Welding
Maidpro
Grfounder, LLC
Aunt Berta's Kitchen
Tumabeth Hair
Jack's Donuts
Prodigy Games
Alcoy Spa
Elba's Bridal
Cobblestone Software
Pike Liquor
Chews Landing Cleaners
J&G Auto and Tire

Re- Inspections:

UNO Laundry
Nichols News
El Pueblo
Commitment Family Center
Amera Food Market

10

Crown Chicken
Dalvin's Barber
Virtua Primary Care
Bud's Garage
Cindy Flowers

Complaints Received One

08/06/2024 Pike Liquors Delivery drivers keep hitting the gas meter.

Imminent Hazard 0

Requested Response 2

07/16/2024 401 E. Linden Ave Dwelling

08/09/2024 Lindenwold Pre- School Vehicle Fire

Civilian Burn Report 0

Firefighter Injury Report 0

Permits 0


Fire Report Requests: zero

Information to Fire District Commissioners:

If any residents are in need of a smoke alarm this office will install free of charge.

Tiffany sent out the third and final notices for the annual fire safety registration bills on July 1, 2024. We have a handful business that still have not paid their dues. We have received \$22,250.00 in Non- life hazard fees and \$1,338.00 in permit fees since April 1, 2024 and \$13,700.00 in Life Hazard fees. This office investigated two fires this month. We will be switching from NJ Uniform Fire Code 2015 edition to 2018 edition by year-end. This office along with the Fire Department went to the Anthony Dixon Memorial and helped with the Jr Police Academy last week.

Yours in Fire Safety



Timothy Shannon
Fire Official

RESOLUTION 2024-25
Board of Fire Commissioners
Lindenwold Fire District No. 1

AUTHORIZING SALE OF SURPLUS EQUIPMENT

WHEREAS, certain equipment assets of the Fire District have been determined to be surplus and no longer needed for public use by the Fire District; and,

WHEREAS, the sale or other disposition of any surplus property must be authorized by resolution of the Board of Fire Commissioners per Local Public Contracts Law, N.J.S.A. 40A:11-36, et seq. in an "as is" condition without an expressed or implied warranty of any kind; and,

WHEREAS, pursuant to Local Finance Notice #2008-9, the Board is authorized to sell surplus equipment assets through the GovDeals.com internet auction website in accordance with the terms and conditions outlined in New Jersey State Contract #A70967; and,

WHEREAS, all interested bidders shall be required to pre-register with GovDeals through their website (www.Govdeals.com) and agree to follow the terms and conditions of the auction and sale process as set forth by GovDeals.com.

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of Fire Commissioners for Lindenwold Fire District No. 1 that the attached list of surplus equipment assets shall be sold to the highest bidder through the GovDeals.com internet auction site.

BE IT FURTHER RESOLVED that the Board will require all members to follow and abide by said Policy Directives.

Dated: August 12, 2024

Richard J. Paul Jr, Chairman

Attest: Tiffany Beach, District Clerk

- Genesis Hydraulic Tools (Spreaders, Cutters, Combination Tool), Portable Hoses, Portable Generator, Hose Reels w/ Hose, On Board Generator, Tool Mounts
- Hannay Reels Cord Reel w/ Power Cord
- Circle Lights Junction Box
- Edward Manufacturing Portable Cord Reel
- Enerpac Hydraulic Spreading Tool
- Warthog Ventilation Blade for circular saw
- (2) Stihl TSA230 Battery Powered Circular Saw with 9" composite blade
- Stihl TSA230 Battery Powered Circular Saw with 9" carbide blade
- Stihl MSA200C Battery Powered 10" chainsaw
- Stihl TS400 Gas Powered 14" Circular Saw with carbide blade
- Hang Dry Hanging Gear Dryer
- (2) Hose Ball Valves
- Approx. 9 Scott 4500psi 30 min. Quick Connect Bottles
- Multiple Scott NXG2 4500 psi airpacks
- Assortment of spanner and Storz wrenches
- Incident Command Vest Kit
- True North RIT Pack bag
- (2) Scott 4500 psi 60 min bottles
- (6) Ziamatic EZ-Lock SCBA Brackets
- (1) Akron Cord Reel with quartz light (no cord), (2) with cords
- (2) Hi-Lift Jack Extensions
- (3) Electric Submersible Pump
- Honda EU1000I Portable Gas Generator with quartz light
- Honda EM2200X Portable Gas Generator
- (3) Bumper Chute sets
- Assorted Nozzles
- Honda Gas Submersible Pump w/ Hard Hose
- (1) Gas Powered Submersible Pump
- Milwaukee Battery powered Sawzall (old)
- Battering Ram
- Pro-Pak
- (2) Small Rescue 42 Jacks
- Porta Power
- Assorted Hose adapters
- Old SCBA Masks
- Assorted Handtools